

## FINAL Academic Council Meeting Minutes

DATE: June 9, 2006  
TIME: 1:00 pm to 2:30 pm  
PLACE: Room N-5

### AGENDA

- 1) Review and Adoption of May 15, 2006 Meeting Minutes
- 2) Review and Adoption of June 9, 2006 Agenda

First Order of Business: Program Learning Outcomes

- 3) Old Business
  - a) WASC related issues
  - b) Course Guide N:Drive and web templates
  - c) Course guide reviews:
    - i) CN 100 (will ask to be removed from Agenda)
    - ii) JA 102 (will ask to be removed from Agenda)
    - iii) CT 130
    - iv) CT 190 (will be tabled)
    - v) CT 191 (will be tabled)
    - vi) CT 192 (will be tabled)
    - vii) RH 101's readability level
  - d) Public Administration degree (will ask to be removed from Agenda)
  - e) Reading levels for NDU math
  - f) Definition of non-resident student
  - g) Marine Tech Program
- 4) New Business
  - a) AR 216 course guide
  - b) ID 110 course guide
  - c) SS&FA stop outs & cancellations (memo)
- 5) Other Issues
- 6) Schedule of next meeting

**Members present:** Glenn Keaton – AC Chairperson, Sciences, Math & Technology; Bernie Sablan – Business; Felicitas Abraham – Rehabilitation & Human Services; Lynne Curtis – Nursing; Michael Reber – School of Education; Sam McPhetres – Social Sciences & Fine Arts; Donna Leong-Aguon – Recorder

**Members absent:** Doris Aldan-Atalig – Office of Admissions & Records; Jeanette Villagomez – ALO; Kathy Pohl's representative – Counseling Programs & Services;

Michael Nurmi's representative – Languages & Humanities; ASNMC's representative  
**Others present:** David Rumptz; Lisa HacsKaylo; Robert Churney

The Academic Council Chair Glenn Keaton called the meeting to order at 1:14pm.

- 1) Review and Adoption of May 15, 2006 Meeting Minutes  
Tee said she e-mailed, not met, with her consultants. Glenn stated that John said he had the money to operate and maintain the boat. The AC **moved, seconded and unanimously adopted the May 15, 2006 Meeting Minutes with changes.**
- 2) Review and Adoption of June 9, 2006 Agenda  
Robert Churney's request to move his item to the First Order of Business was approved. The AC **moved, seconded and unanimously adopted the June 9, 2006 Agenda with change.**

First Order of Business: Program Learning Outcomes

Robert Churney provided an updated handout of the Program Learning Outcomes (PLOs). He requested Bernie Sablan review her department's PLOs. They may need to include the application of softwares. Robert explained that these PLOs are not set in stone, and that any program may change the PLOs if they want to. His goal was to put the PLOs out there (to make them visible); he was doing this not only for WASC, but for NMC, also. Robert said each program will be as follows: the program's degree, a short blurb of the program, its PLOs, and then its IDP.

There was a short discussion of program mission statements. Robert said program mission statements *should* be in the catalog, but at this time, they would not. Lynne said Nursing has one readily available.

The AC **moved, seconded and unanimously approved the Program Learning Outcomes for inclusion in NMC's catalog.**

- 3) Old Business
  - a) WASC related issues – nothing new reported
  - b) Course Guide N:Drive and web templates – nothing new reported
  - c) Course guide reviews:
    - i) CN 100 – removed from the Agenda until ready for review
    - ii) JA 102 – removed from the Agenda until ready for review
    - iii) CT 130  
Lynne pointed out the Course Outline needed to start on a separate page. With that, the AC **moved, seconded and unanimously adopted the modification of CT 130.**

- iv) CT 190 – tabled
- v) CT 191 – tabled
- vi) CT 192 – tabled

vii) RH 101’s readability level

Tee informed the AC members that the readability level of RH101 had been revised to grade level 9.1, and the English Placement Levels remain at EN 093/094.

d) Public Administration degree – removed from the Agenda until ready for review

e) Reading levels for NDU math

Glenn said he talked to Howard Cole at NMC’s graduation. Howard recommended students be at EN093/094 level or higher when enrolling for MA090. Some AC members preferred that students complete English before enrolling for MA090; in this way, students have been around for a while already.

Lisa provided a handout with graphs indicating the MA090 pass rate by English Placement Levels. The graphs showed as English levels increase, students passing Math increase. David Rumptz asked what standard approach other colleges took, and Lisa answered many ways.

David also stated that passing courses depend on a student’s determination. Although Glenn leaned towards EN093/094, he said more information is still needed; this discussion will continue next week.

f) Definition of non-resident student

There was agreement that this policy should have been presented (both within NMC and without) for discussion before it was changed. However, the AC was encouraged to wait a few months before resuming discussion on this topic. This item will be removed from the Agenda.

g) Marine Tech Program

Endorsement for a boat continues to be sought. At a recent College Council meeting, President Guerrero requested John Furey to provide more information. Glenn reported that about 800 science students could use the boat; HI255 students could also use the boat for fieldtrips. Sam said John could also check with Palau Community College and their Resource Center. This item will continue next week.

4) New Business

a) AR 216 course guide

This course was created in 1996, and had not been modified since. Several changes were discussed, such as which IDP the course fulfills (2.), incomplete textbook information (3.A), readability level missing (3.A), insertion of English

placement level (D.), use of the word placement instead of proficiency (4.), listing the letter grade system (6.), matching of instructional goals and student learning outcomes, and revisions in Assessment Measures. AR216 will be further revised and returned to AC.

- b) ID 110 course guide  
ID 110 was enhanced to BE 110 since Fall, 2002. The AC **moved, seconded and unanimously approved the cancellation of ID 110.**
- c) SS&FA stop outs & cancellations (memo)  
Sam informed the AC members that his department reviewed their list of courses and made several recommendations for stop outs and cancellations. Tee said her program will need some of the Sociology courses; it was explained that when the need arises, the course(s) can be modified. The AC **moved, seconded and unanimously approved the following:**

Stop Out	Stop Out		Cancellation	Cancellation
AN 101	FS 105		AN 212	CJ 246
AN 102	FS 107		AN 297	ES 220
CJ 105	FS 110		CJ 102	MU 104
CJ 204	FS 200		CJ 106	MU 160
CJ 298	FS 225		CJ 109	MU 200
FS 100	SO 202		CJ 110	MU 213
FS 101	SO 216		CJ 111	MU 215
FS 103	SO 218		CJ 115	MU 296
FS 104	SO 294		CJ 226	

- 5) Other Issues  
Lisa mentioned something about having more information available (next time?), and that the Public School System may be interested in her data. **Lisa, please help.**
- 6) Schedule of next meeting  
Next Friday, June 16<sup>th</sup>, 1:00pm in Room N-5.

The Academic Council Chairperson Glenn Keaton adjourned the meeting at 2:35 pm.

***“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”***